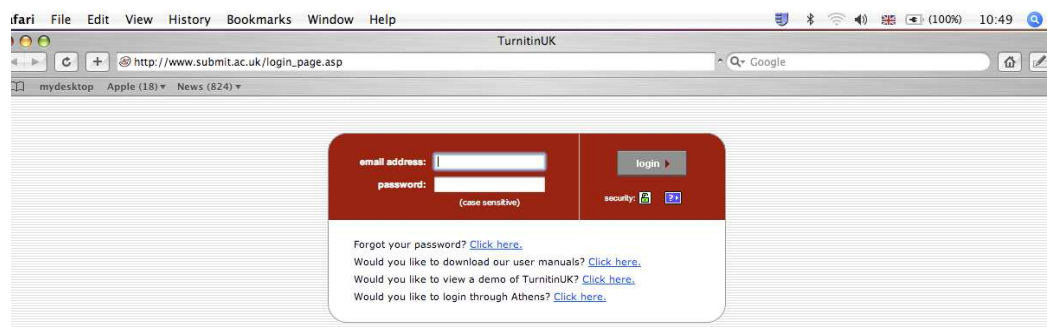




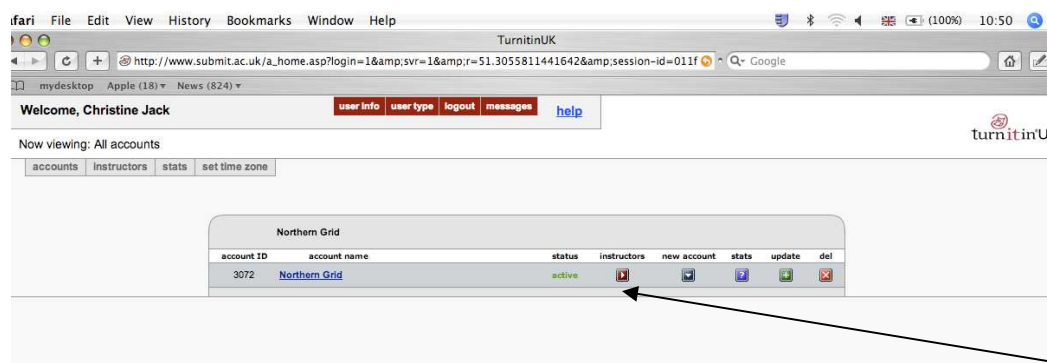
## Using the Turnitin Software

Login to the system at: [http://www.submit.ac.uk/login\\_page.asp](http://www.submit.ac.uk/login_page.asp)

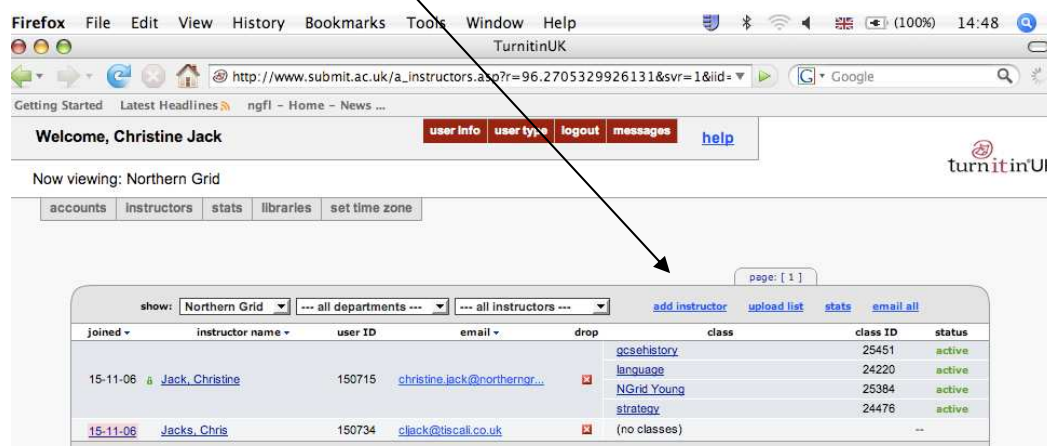


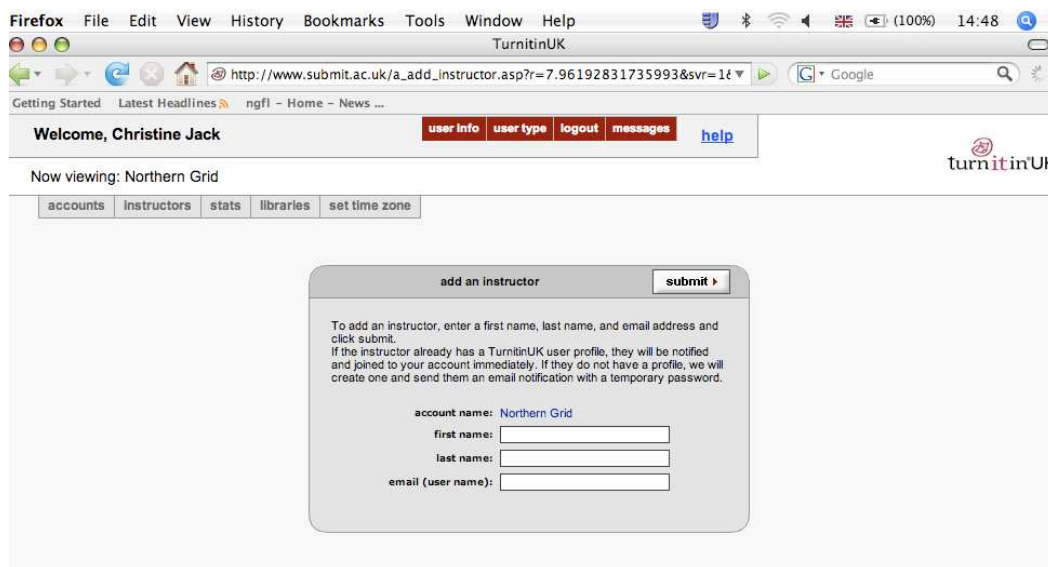
(The first time you access the system you will be asked to confirm your details, username and password. You may also be asked for your Account ID and Join Password)

The first page you see will be the administrator page:



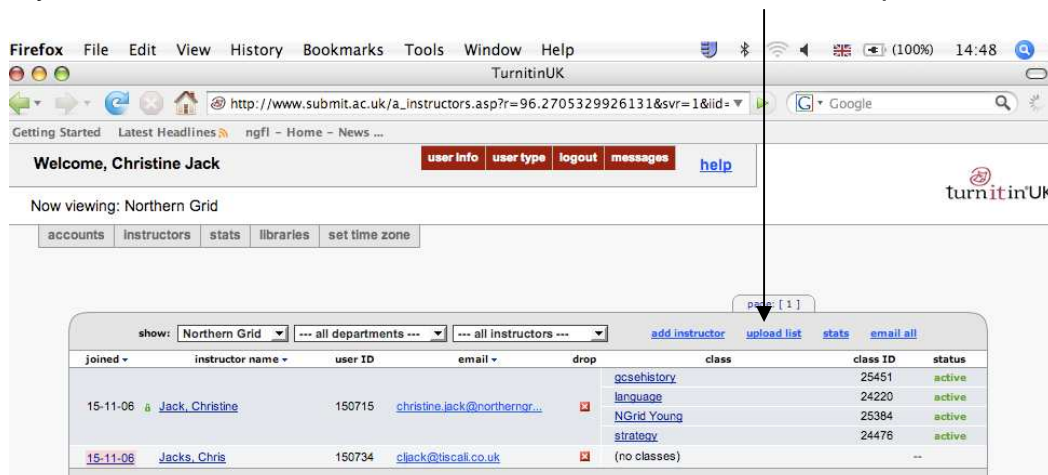
Use the administrator section to add Instructors. Click on the Instructors Button. Then click on add instructor.





Enter the instructors name and email address. Click on Submit. The Instructor's details will be emailed to them and they use them to login to the system.

If you want to add a number of instructors at a time, click on upload list.

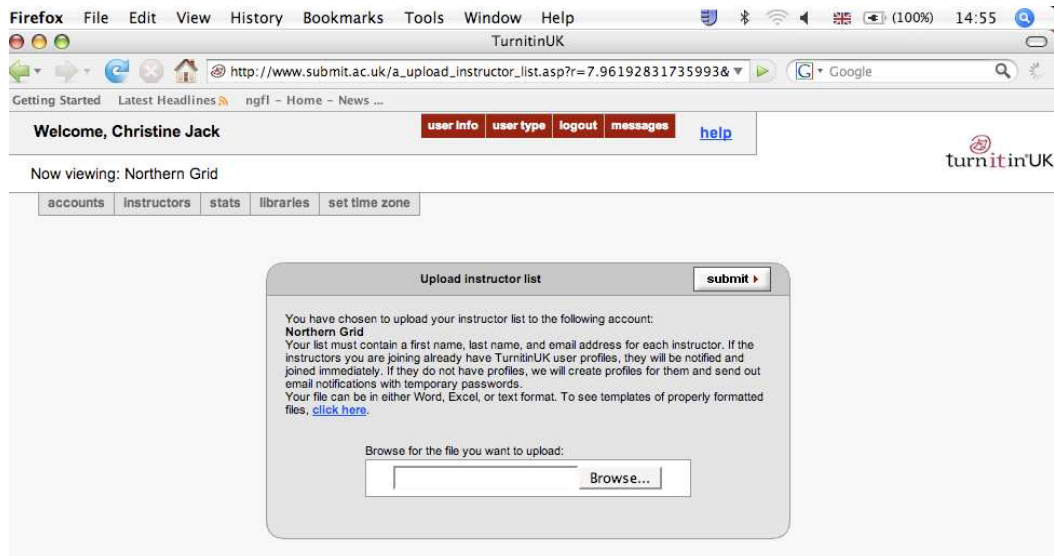


For each user in your list, you must include the user's e-mail address, last name, and first name in this order:

first name, last name, e-mail address

e.g. connie, williams, cwilliams@myschool.edu

The system will accept plain text, Word, and Excel.

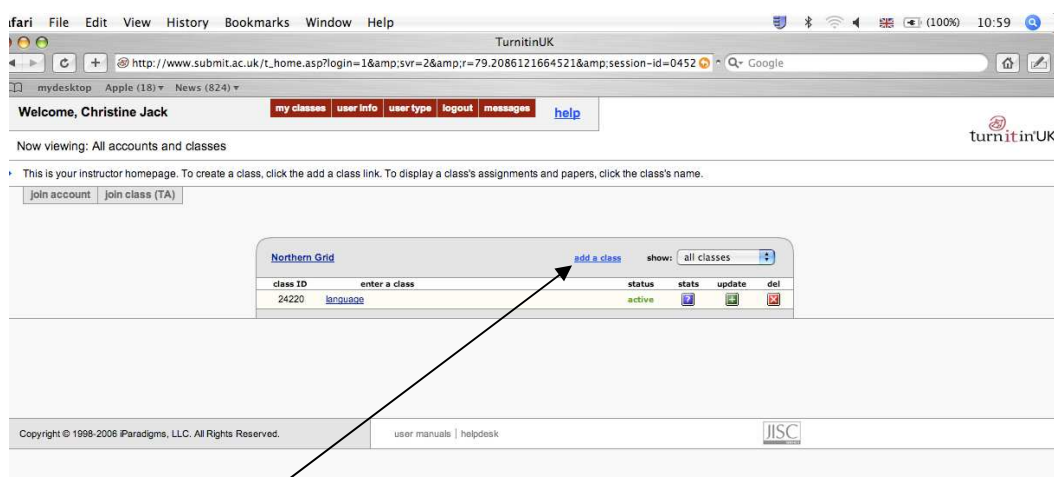


Browse to the file and click submit.

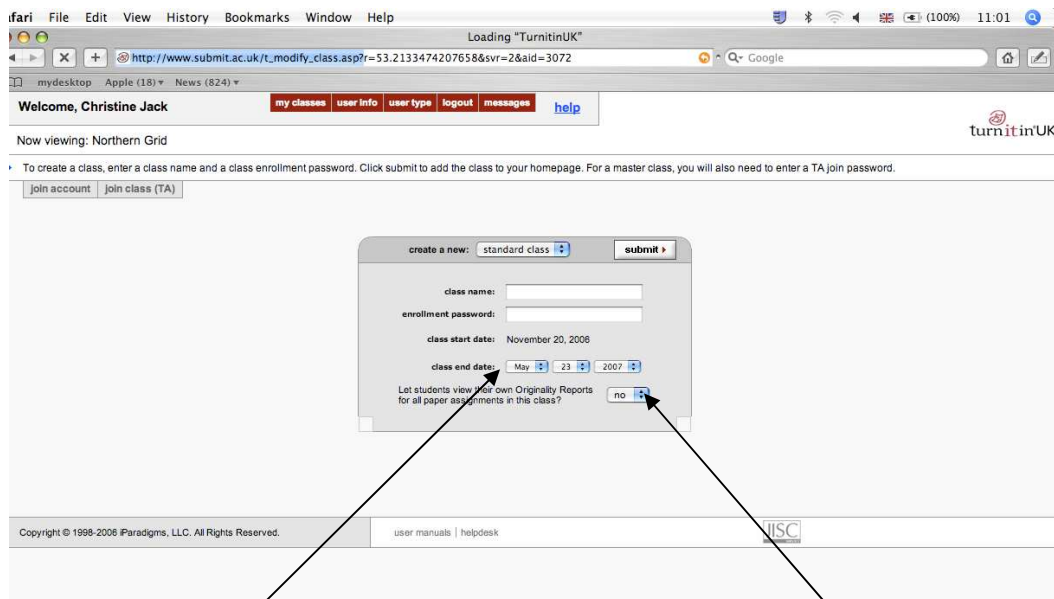
The user type menu allows you to change the view from Administrator to Instructor or Student.



Change the view to Instructor

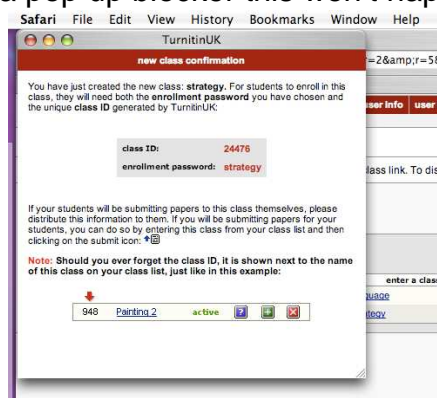


In this view you can create classes and assignments. To create a class click on add a class.



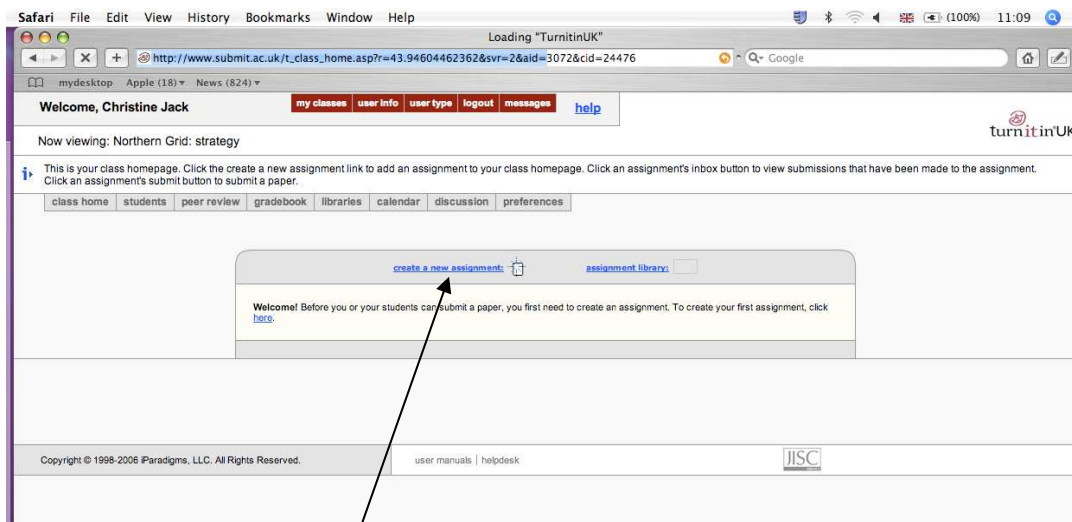
Enter a name and password for the class. You are able to enter an end date. The end date is when the class will no longer be able to submit assignments. If you are expecting students to upload their own work the drop down menu can give them permission to view their own originality report.

When you click on submit a pop up window will confirm the details you have entered. (If you use a pop up blocker this won't happen)

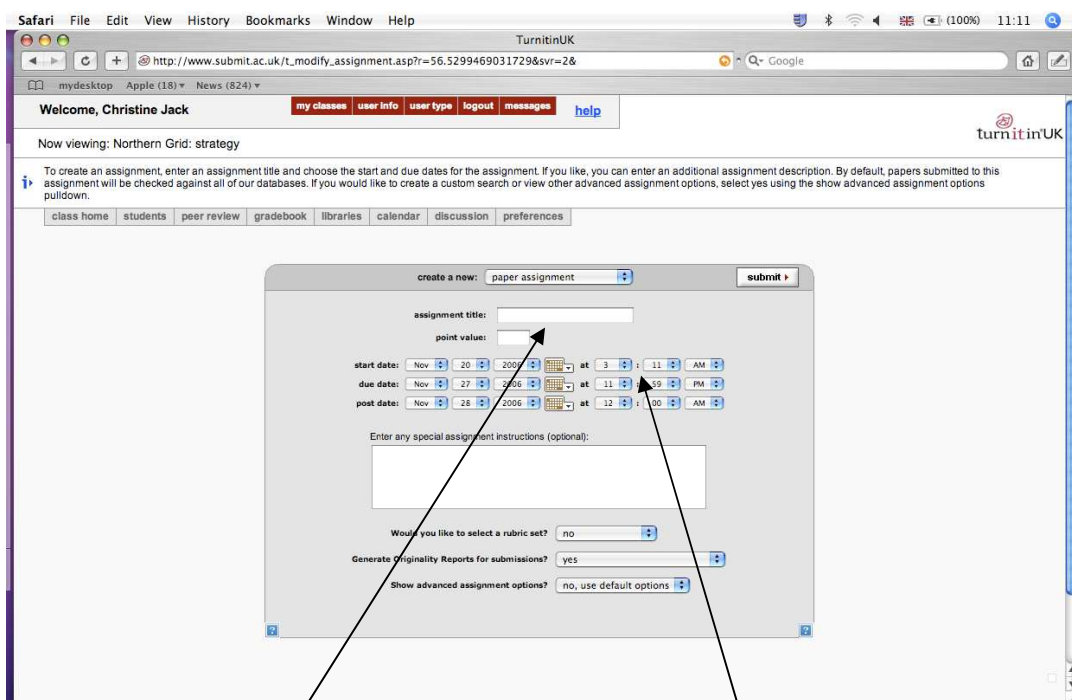


If pupils will upload their own assignments they will need this information.

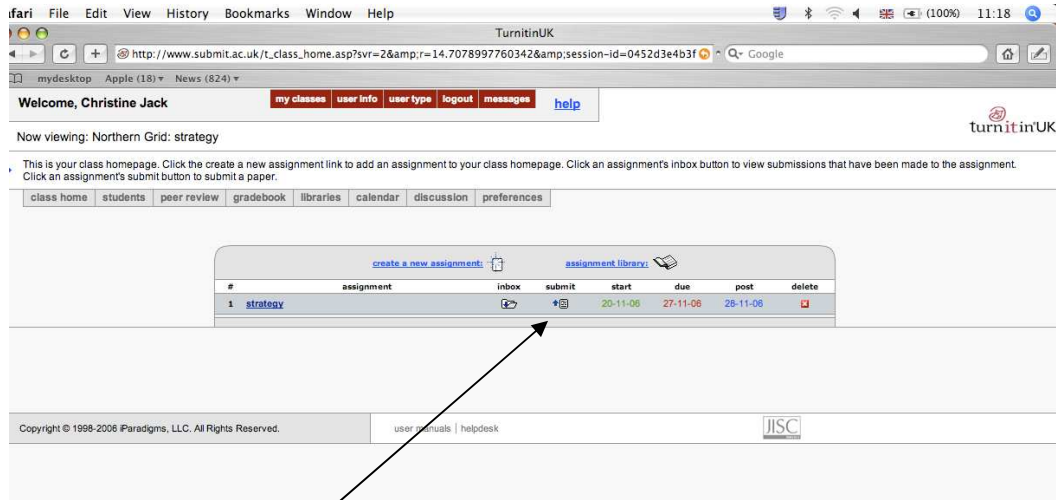
Close this window then click on the class name to enter the class. You can now set up the assignments list.



Click on create a new assignment.

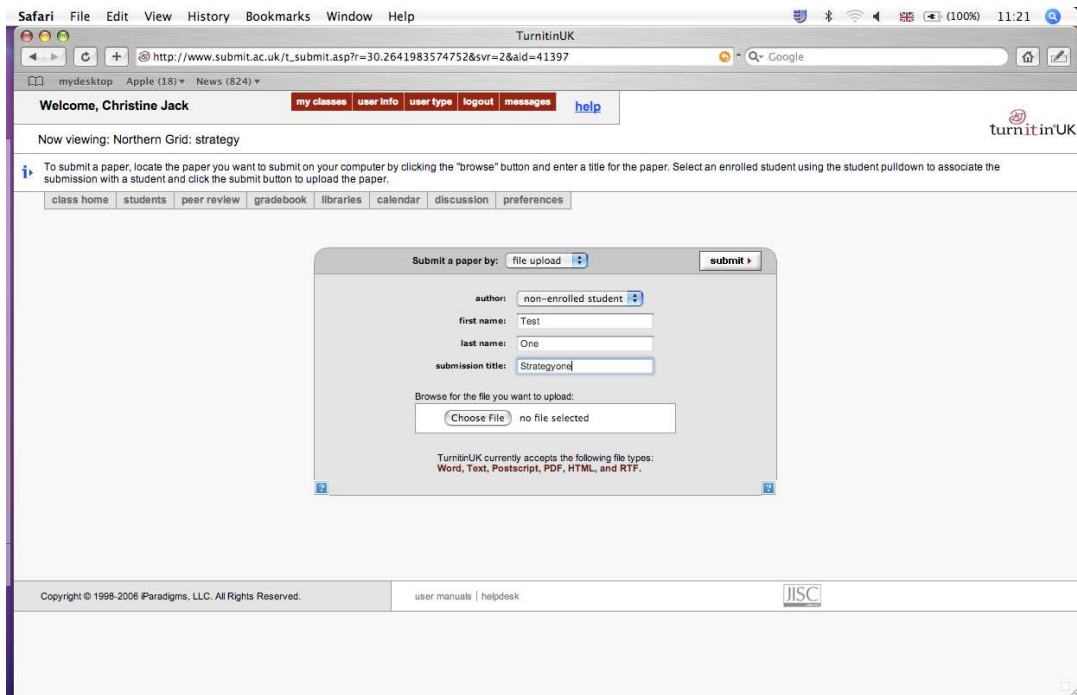


Enter an assignment name and the Start and Due dates. Click on submit and the assignment list will be displayed.



A screenshot of a web browser showing the TurnitinUK interface. The browser title is "TurnitinUK" and the address bar shows a URL starting with "http://www.submit.ac.uk/t\_class\_home.asp?". The page header includes a navigation menu with links for "my classes", "user info", "user type", "logout", "messages", and "help". Below the header, the user is greeted as "Welcome, Christine Jack". The main content area displays "Now viewing: Northern Grid: strategy" and a message about creating assignments. A table lists assignments, with the first row for "strategy" showing a "submit" button. An arrow points from the text below to this button. The footer contains copyright information and a JISC logo.

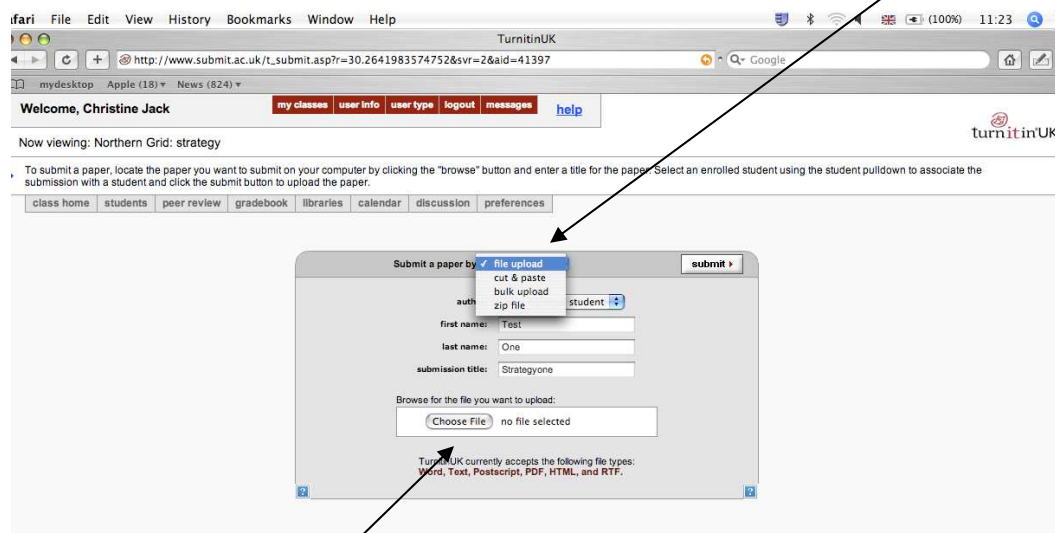
Click on the submit button to upload assignments.



A screenshot of the TurnitinUK submission form. The browser title is "TurnitinUK" and the address bar shows a URL starting with "http://www.submit.ac.uk/t\_submit.asp?". The page header is identical to the previous screenshot. The main content area displays "Now viewing: Northern Grid: strategy" and a message about submitting a paper. A form titled "Submit a paper by:" is shown, with a "file upload" dropdown and a "submit" button. The form includes fields for "author" (set to "non-enrolled student"), "first name" (Test), "last name" (One), and "submission title" (Strategyone). A "Choose File" button is present, with the text "no file selected" next to it. Below the form, it states "TurnitinUK currently accepts the following file types: Word, Text, Postscript, PDF, HTML, and RTF." The footer contains copyright information and a JISC logo.

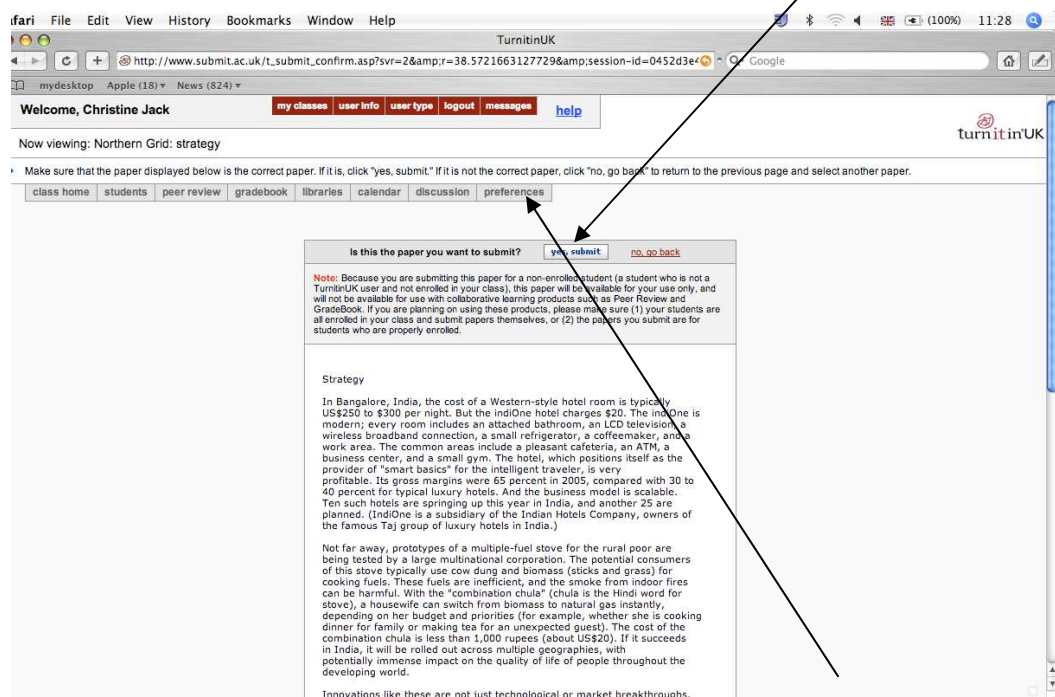


Fill in the student's details and the assignment titles. Use the drop down menu to select the method to upload the assignments.

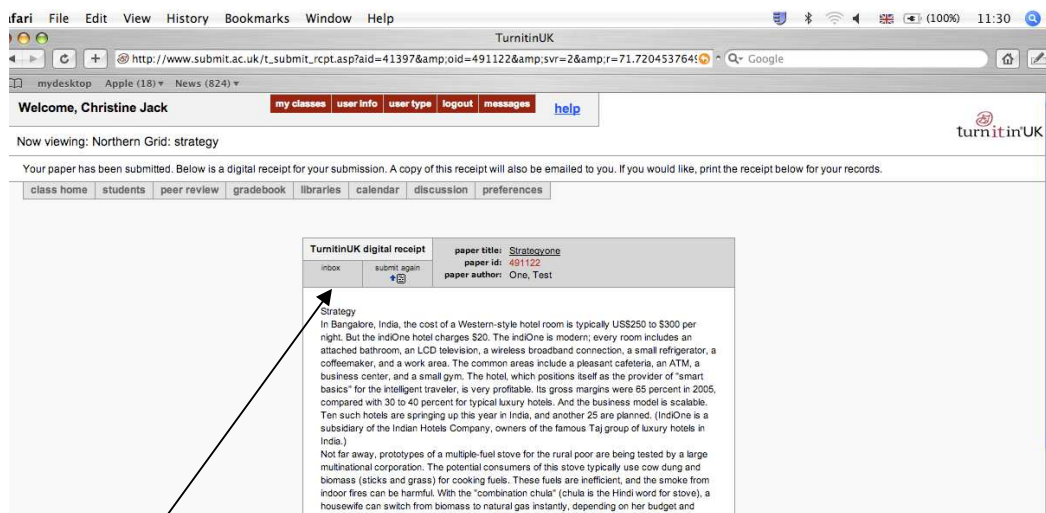


Then browse to the file you want to upload. TurnitinUK currently accepts the following file types: **Word, Text, Postscript, PDF, HTML, and RTF**. Then click on submit.

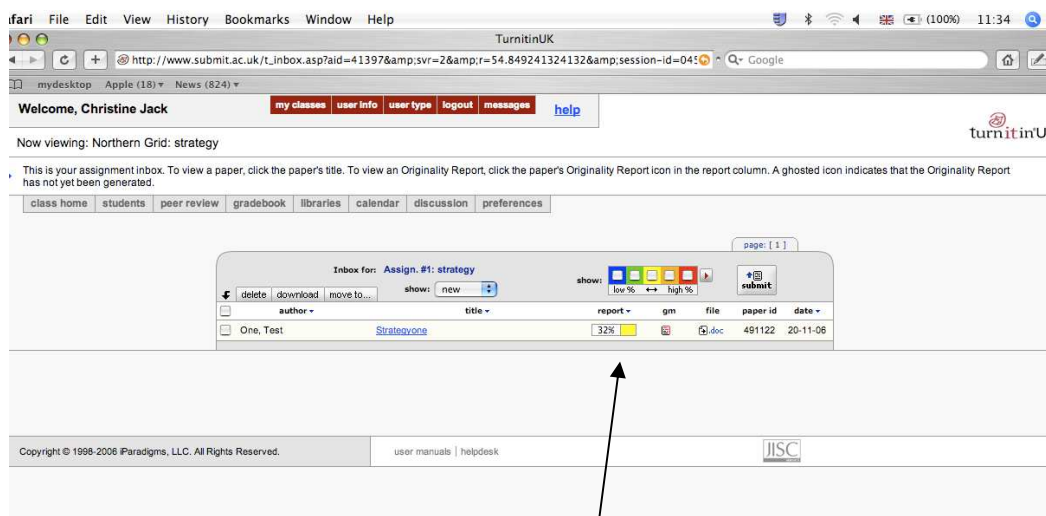
The essay is displayed and you can check it before clicking to confirm the submission.



Once the assignment is submitted a digital receipt is displayed. A copy of this receipt will also be emailed to you.



The originality report is now generated. To access the report click on the inbox icon when it appears (you may need to refresh the screen) or return to the assignment screen.



Assignments are listed with a colour-coded result. Click on this for the originality reports.

The originality report shows where any plagiarised parts of the essay have come from and highlights the parts of the essay using colours.



Safari File Edit View History Bookmarks Window Help

TurnitinUK

TurnitinUK Originality Report  
 Strategy by Test One  
 Processed on 20-11-06 3:30 AM PST ID: 491122 Word Count: 624

print save refresh prefs help

turnitinUK

Overall Similarity Index: 32% exclude quoted exclude bibliography mode: show highest matches together

Strategy  
 In Bangalore, India, the cost of a Western-style hotel room is typically US\$250 to \$300 per night. But the IndiOne hotel charges \$20.

The IndiOne is modern; every room includes an attached bathroom, an LCD television, a wireless broadband connection, a small refrigerator, a coffeemaker, and a work area. The common areas include a pleasant cafeteria, an ATM, a business center, and a small gym.

The hotel, which positions itself as the provider of "smart basics" for the intelligent traveler, is very profitable. Its gross margins were 65 percent in 2005, compared with 30 to 40 percent for typical luxury hotels. And the business model is scalable. Ten such hotels are springing up this year in India, and another 25 are planned. (IndiOne is a subsidiary of the Indian Hotels Company, owners of the famous Taj group of luxury hotels in India.) Not far away, prototypes of a multiple-fuel stove for the rural poor are being tested by a large multinational corporation. The potential consumers of this stove typically use cow dung and biomass (sticks and grass) for cooking fuels. These fuels are inefficient, and the smoke from indoor fires can be harmful. With the "combination chula" (chula is the Hindi word for stove), a housewife can switch from biomass to natural gas instantly, depending on her budget and priorities (for example, whether she is cooking dinner for family or making tea for an unexpected guest). The cost of the combination chula is less than 1,000 rupees (about US\$20). If it succeeds in India, it will be rolled out across multiple geographies, with potentially immense impact on the quality of life of people throughout the developing world. Innovations like these are not just technological or market breakthroughs. They change people's lives. The hotel, by facilitating travel for many more businesspeople, could greatly expand commerce in India. The stove could improve the lives of millions of people. The process for designing both of

1 25% match (internet from 09/15/06)  
<http://www.techtrend.com>

2 7% match (internet from 09/30/06)  
<http://www.seedsforgrowth.com>

At the beginning of the trail we are expecting Instructors to submit assignments to the system. However, at some point you may want to set up student accounts and ask them to submit their own work.

To create Student Accounts use the User Type tab and click on Instructor.

Firefox File Edit View History Bookmarks Tools Window Help

TurnitinUK

http://www.submit.ac.uk/t\_home.asp?login=1&amp;svr=1&amp;r=67.678018

Getting Started Latest Headlines ngfl - Home - News ...

Welcome, Christine Jack my classes user info user type logout messages help

turnitinUK

Now viewing: All accounts and classes

This is your instructor homepage. To create a class, click the add a class link. To display a class's assignments and papers, click the class's name.

join account join class (TA)

Northern Grid add a class show: all classes

class ID	enter a class	status	stats	update	del
25451	<a href="#">gcsehistory</a>	active	[?]	[+]	[x]
24220	<a href="#">language</a>	active	[?]	[+]	[x]
25384	<a href="#">NGrid_Young</a>	active	[?]	[+]	[x]
24476	<a href="#">strategy</a>	active	[?]	[+]	[x]

Click on the class name you want the students to belong to.



Firefox File Edit View History Bookmarks Tools Window Help TurnitinUK

http://www.submit.ac.uk/t\_class\_home.asp?r=96.7370084842958&svr=1&aid

Welcome, Christine Jack [my classes](#) [user info](#) [user type](#) [logout](#) [messages](#) [help](#)

turnitinUK

Now viewing: Northern Grid: gcsehistory

This is your class homepage. Click the create a new assignment link to add an assignment to your class homepage. Click an assignment's inbox button to view submissions that have been made to the assignment. Click an assignment's submit button to submit a paper.

[class home](#) [students](#) [peer review](#) [gradebook](#) [libraries](#) [calendar](#) [discussion](#) [preferences](#)

[create a new assignment:](#) [assignment library:](#)

#	assignment	inbox	submit	start	due	post	delete
1	<a href="#">Battle of Britain</a>			30-11-06	07-12-06	08-12-06	

Click Students

Firefox File Edit View History Bookmarks Tools Window Help TurnitinUK

http://www.submit.ac.uk/t\_students.asp?r=84.9911492622596&svr=1&

Welcome, Christine Jack [my classes](#) [user info](#) [user type](#) [logout](#) [messages](#) [help](#)

turnitinUK

Now viewing: Northern Grid: gcsehistory

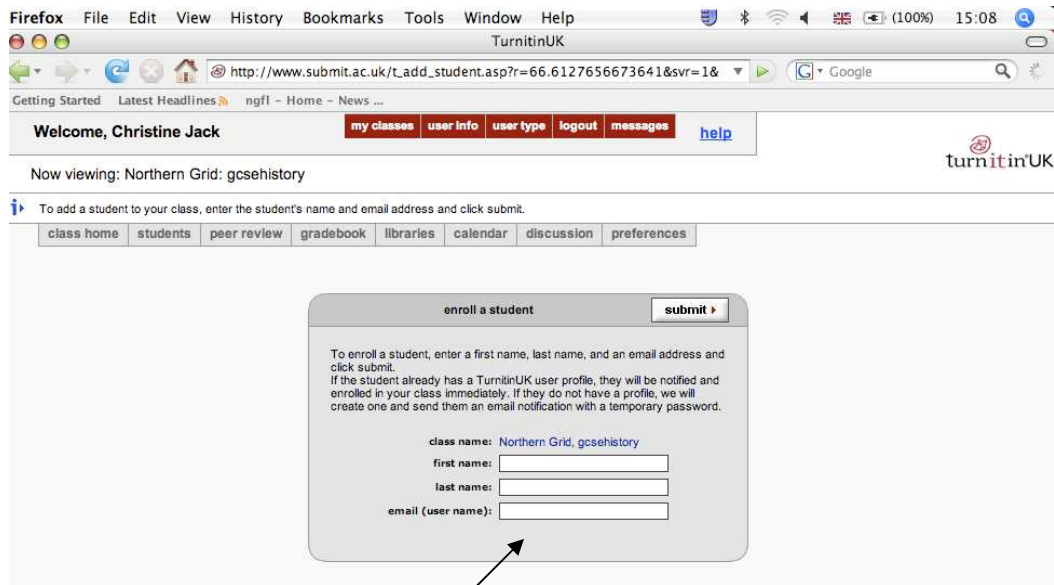
The student list shows the students enrolled in your class. To add a student, click the add student link. If you would like to send an email to your class, click the email all students link. Click a student's name to view his or her submissions.

[class home](#) [students](#) [peer review](#) [gradebook](#) [libraries](#) [calendar](#) [discussion](#) [preferences](#)

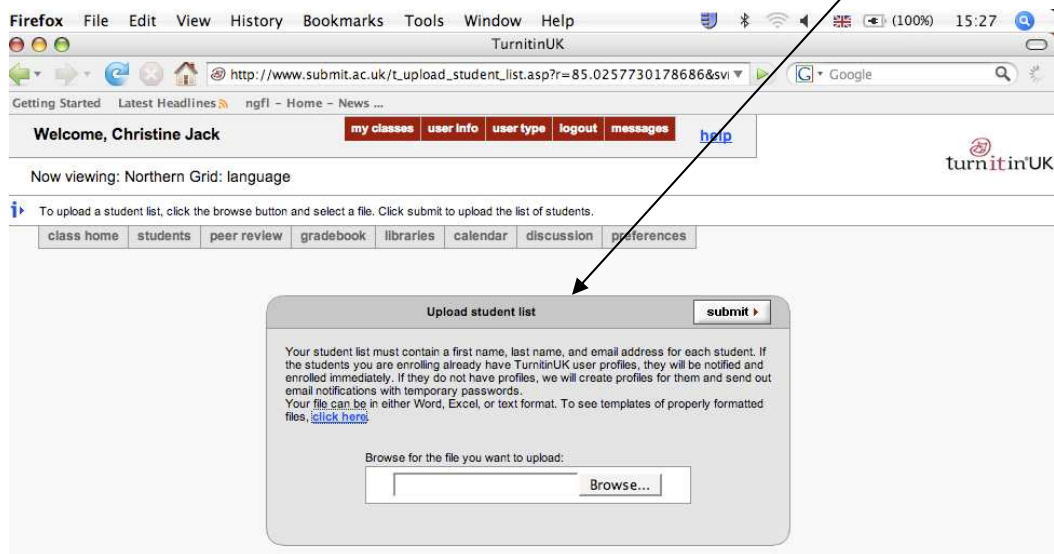
[add student](#) [upload student list](#) [email all students](#)

enrolled	student name	user ID	email address	drop
<p>Welcome! Currently, there are no students enrolled in this class. We recommend you have your students enroll themselves, using the class ID and class enrollment password you created. If you prefer, you can also enroll students in your class manually. To enroll your first student, click <a href="#">here</a>. To add additional students, click "add student" above.</p>				

Click add student. Or upload student list if you want to add a number of pupils at the same time.



Either fill in the student details individually then click submit or browse to a file which has all the students' details then click submit.



For each student in your list, you must include the student's e-mail address, last name, and first name in this order: first name, last name, e-mail address

e.g. connie, williams, cwilliams@myschool.edu

The system will accept plain text, Word, and Excel.

Students will receive an email with information about where to go to login, they will also be sent their username and password.